

# *The GREAT Academy Board of Directors*

## *Meeting Minutes*

Monday, March 10, 2025

1. **Call to order**

Mr. Douglas called to order the regular meeting of The GREAT Academy Board of Directors at 12:06pm on Monday, March 10, 2025, at The GREAT Academy 6001-A San Mateo Blvd NE, Albuquerque 87109.

2. **Roll call**

Mr. Pitts conducted a roll call. The following members were present: Mr. Douglas, Mrs. Gee, Nicole Edmond and Mr. Pitts were present. Mr. Boyd was absent. A quorum was achieved.

3. **Discussion & Possible Action on 3/10/2025 Agenda**

**Action Item** – Mr. Douglas presented the agenda for the meeting. The members reviewed the agenda. He asked if there were any questions. Mr. Matthews noted that an action item for approval of BARs was included on the agenda, but there are no BARs for this month. Mr. Douglas asked for a motion to approve the agenda without the item for the BARs. Mrs. Edmond offered the motion to approve the agenda. Mrs. Gee seconded the motion. All were in favor of the approval of the agenda. The agenda was approved.

4. **Discussion & Possible Action on 2/10/2025 Minutes**

**Action Item** – Mr. Douglas drew the members' attention to the minutes from the 2/10/2025 regular meeting. He asked if there were any questions. Mr. Douglas asked for a motion to approve the minutes of the 2/10/2025 meeting. Mrs. Gee offered the motion, and Mr. Pitts seconded the motion. All were in favor. The minutes were approved.

5. **Open Forum**

There was no one to be heard for Open Forum.

6. **Discussion & Possible Action on New Member (T. Coit)**

**Action Item** - Mr. Douglas recognized Trenton Coit as proposed member of the TGA Board of Directors. He asked Mr. Coit if he had any comments. Mr. Coit stated he was glad to be considered and is ready to get started. Mr. Douglas asked if there were any questions or comments. Mr. Matthews noted that Mr. Coit completed his training last year and this year and would come on as a fully trained, voting member if approved. There were no other comments. Mr. Douglas asked for a motion to approve Trenton Coit as a member of The GREAT Academy Board of Directors. Mrs. Edmond offered the motion. Mr. Pitts seconded the motion. All were in favor and Mr. Coit was approved as TGA's newest Board member.

7. **Discussion & Possible Action on Member Resignation**

**Action Item** - Mr. Douglas noted that Mrs. Edmond had submitted her resignation. He asked Mrs. Edmond if she had any comments. Mrs. Edmond stated that she enjoyed her time on the Board and learned a lot and wished the members well. Mr. Douglas thanked her for her contributions. Mr. Douglas asked for a motion to approve the resignation for Mrs. Edmond. Mrs. Gee made the motion to approve the resignation. Mr. Pitts seconded the motion. All were in favor and the resignation was approved.

8. **Discussion & Possible Action on Vote for BOD Secretary**

**Action Item** - Mr. Douglas introduced the item. Mr. Pitts asked if a nomination would be necessary and nominated Trenton Coit for BOD Secretary. Mrs. Edmond seconded the nomination. All were in favor. Mr. Coit was approved as the BOD Secretary.

## **9. Finance Committee Report**

Mr. Douglas recognized Mr. Pitts to provide the report. He noted that the committee reviewed the financial documents for the month of February. He stated there were a few items to note. There is a payment to Kai's Education in the amount of \$3,476. He said Ms. Garcia explained this in the committee meeting. He also stated that the school is expecting \$273,000 and once the funds are received, it will be distributed amongst the funds using BARs. This will provide the school with the necessary operating funds to get through the remainder of the year. He asked if there were any questions. There were none.

## **10. Discussion & Possible Action on Check Listings/Bank Reconciliation**

**Action Item** - Mr. Douglas recognized Mr. Moore to present the check listings and bank reconciliation. Mr. Moore noted that there were several transactions to highlight. The first was to CompliED Analytix. This vendor typically bills monthly but was having some internal issues. There is a payment in the amount of \$8,610 and \$4,305 to get the payments caught up. There shouldn't be large amounts like this going forward. They will be regular, smaller monthly transactions. The payment for SLP services from We Need to Talk and More Therapy in the amount of \$2,144.02. This is for students who have speech and language services in their IEP. There is another transaction from New Mexico Bank and Trust in the amount of \$6,786.93 for the school's P-Card. Kai's Education is for the STEM program. He asked if there were questions on any of the transactions for the month of February. There were none.

In regard to the bank reconciliation, the school ended the month with \$245,537.36. This matches the ending balance on the bank statement. The account did reconcile. The payment for Future US Holdings was voided on 2/28 and the school is coordinating with the vendor to resolve this issue. There are no other transactions older than 90 days. The spending year to date is average. The school has received 66% of its operating revenue, which is good. There was a slight up-tick in spending the last month, but that falls in line with historical spending patterns. The cash liquidity did decrease a bit for February. Once lease assistance monies and some other revenue are paid back to the school, that will increase. He asked if there were any questions. There were none. Mr. Douglas asked for a motion to approve the check listings and bank reconciliation for the month of February. Mr. Pitts offered the motion. Mrs. Gee seconded the motion. All were in favor and the check listings and bank reconciliation for February was approved.

## **11. Discussion & Possible Action on BARs**

**Action Item** – Mr. Douglas recognized Mr. Moore to review the BARs. Mr. Moore noted that there were no BARs for the month.

## **12. MOY School Improvement /Transformation Site Visit Report**

Mr. Douglas recognized Mrs. Matthews to present the report out on TGA's MOY School Improvement & Transformation Site Visit report. Mrs. Matthews reminded the members that as a school in need of improvement with the CSI-Grad designation. The school is currently going through monitoring. The designation began in the 21-22 school year. In addition to additional monitoring, the school also gets additional training and additional resources. There was a site visit at the beginning of the year (BOY). The school recently had the middle of year (MOY), on-campus site visit. The team came to look through a number of the actions being taken to move the school out of this designation. Mrs. Matthews drew the members' attention to the Site Visit report document that begins with a narrative on celebrations and successes. Mrs. Matthews reviewed a few of the successes that included but not limited to: the school being the MyPath Western Conference Champions for the 24/25 school year. The teachers are participating in weekly observation, coaching and feedback cycles with Mrs. Matthews. She noted that she is taking part in an administrative development group where the focus is supporting the instructional staff using this strategy. The walkthroughs and feedback meetings are weekly. This has been very beneficial this year. The school also implemented the

PowerSchool Attendance Intervention Program that went live on February 3<sup>rd</sup>. The school has gotten good feedback from parents on this program. In addition, there has been a push this year to make the campus more Culturally and Linguistically Responsive (CLR). The staff is participating in a CLR book study and has a trainer that is contracted to come to campus 5 times during the year to observe classroom instruction and provide feedback. She also provides the teachers with individual feedback sessions by zoom 5 times during the year. There has also been a push to make the school's Family Engagement Nights more robust this year. These events are offered monthly. The TGA Excellence Awards Night was in January and had over 100 in attendance. This was the most attended event of the year. Students were recognized in areas of attendance, honor roll, growth on MAP testing, the senior class was recognized and one of the seniors gave a speech.

Mrs. Matthews highlighted the trend data from the report. In relation to graduation, cohort 22 had 25% graduation which increased to 42% in 2023 and 68% in 2024. This year, all 14 seniors are on track to graduate. She went on to discuss the other data listed in the report related to the SAT and NWEA MAP goals and performance. Trend data for the school's attendance rate was also reviewed. The attendance rate for SY22 was 82%. It increased to 69% in SY23 and 98% in SY24. The attendance rate for the mid-year point was 95.28%. She went on to discuss some of the specific actions being taken to move the school out of designation listed on the report. The goal to get out of designation is 67% graduation. The school hit 68% last year and is on track for that percentage to continue to increase. The goal is to get out of designation. She asked if there were any questions. Mr. Douglas stated that it is good to champion something positive and it is good to hear about the attendance and graduation rates. There were no other questions.

**13. Upcoming Regular Meeting**

Mr. Douglas noted that the date of the next regular meeting would be Monday, April 14, 2025 @ 12:00pm.

**14. Adjourn**

**Action Item** – Mr. Douglas called for the meeting to be adjourned at 12:37pm. Mrs. Gee offered a motion to adjourn the meeting. Mrs. Edmond seconded the motion. All were in favor and the meeting was adjourned.

Submitted by: Mr. Coit

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President

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Date